

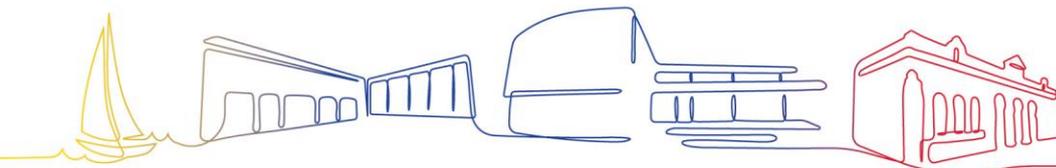


CENTENARY THEATRE VENUE HIRE BOOKING FORM

To apply to hire the WHS Centenary Theatre, please complete the following booking form. We will use your information to estimate a cost and reply with a quote by email. If you have any queries regarding the hiring of the facilities or information requested on this form, please contact us on (03) 9397 1899 or email theatre@willihigh.vic.edu.au

Your Organisation- Full Name (Hirer)*	
Your Contact Name*	
Your Postal Address*	
Your Phone*	
Your Email*	
Your ABN*	

EVENT TITLE:		
TYPE OF EVENT: (<i>Tick more than one if applicable</i>)		
Rehearsal <input type="checkbox"/>	Workshop <input type="checkbox"/>	Social Function <input type="checkbox"/>
Seminar <input type="checkbox"/>	Conference <input type="checkbox"/>	Music <input type="checkbox"/>
Recording <input type="checkbox"/>	Theatre <input type="checkbox"/>	Dance <input type="checkbox"/>
Assembly <input type="checkbox"/>	Other _____	
Notes/Comments:		



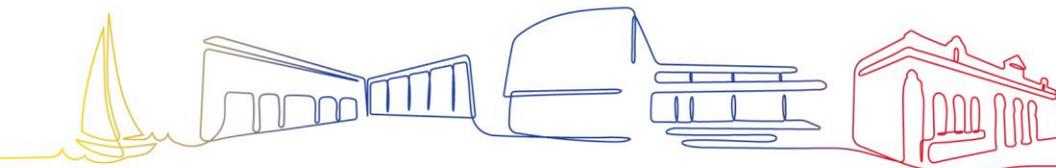


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AREA ACCESS: *(Tick more than one if applicable)*

- Foyer Auditorium Stage Box Office Kitchen / Kiosk
 Loading Dock Green Room / Storeroom
 Male and Female Change Rooms
 Gallery Green Room #2
 Wheelchair access Row A only

Event Date: ____/____/____	Bump In / Rehearsal: _____ am/pm	Performance: _____ am/pm	Bump Out: _____ am/pm
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CENTENARY THEATRE VENUE HIRE BOOKING FORM

Will you be serving alcoholic beverages?

YES

NO

A Liquor License is required to be supplied for all hirers who are serving alcoholic beverages. For more information and your responsibilities please refer to the Victorian Commission for Gambling and Liquor Regulation <https://www.vcqlr.vic.gov.au/>

Insurance:

A Public Liability Insurance Policy is a departmental requirement for all hirers with a booking of the Centenary Theatre. Have you, the hirer, enclosed a copy of your Public Liability Insurance Policy to the amount of no less than \$10 Million per occurrence?

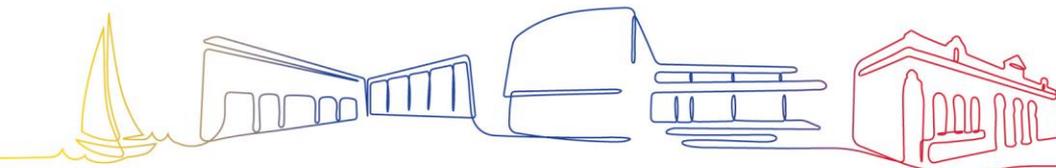
YES

NO

EQUIPMENT HIRE

Williamstown HS offers the below equipment for hire if required. For a full list of additional equipment for hire, please contact GSL Melbourne.

Equipment	Available	Number Required (please complete)	Dates Required	Cost
Lectern	1			\$50.00 per day
Data Projector for a presentation on screen	1			\$82.00 per day
Data Projector for background images on the cyclorama	1			\$185.00 per day
Grand Piano	1			\$250.00 per day
Hazer Machine	1			\$60.00 per day
Chairs (red plastic)	30			Inclusive of hire
Trestle Tables	8			Inclusive of hire
Standard Lighting Rig				Inclusive of hire *Technicians will charge accordingly to restore the lighting rig post hire if required
Wireless Handheld Microphones	2			Inclusive of hire
Comms Headsets	3			Inclusive of hire
Full Sized Mic Stands	2			Inclusive of hire





Inventory List – Inclusive of Centenary Theatre Hire

Lighting (Standard Lighting Rig)

3 x	Selecon Rama HP Convex Spot 1200W 4.5 Deg to 62 Deg
14 x	Selecon Rama HP Fresnel 1200W 7-56Deg
16 x	Selecon Axial Zoomspot 600W 18-34 Deg
5 x	Pro Shop Quad18 LED
18 x	Event Lighting 12 x 8w Quad LED
8 x	Event Lighting 8 x 30w COB RBG LED
1 x	Hazer – ROBE Hazer 400ft (<i>Fluid provided</i>)
4 x	Jands WMX 12 channel wall mount dimmers
1 x	Jands Power Distribution System 12 x 2.4kW.
1 x	DMX Splitter 10 way
1 x	Console – LSC XXL 120 Faders 1024 DMX

Audio

1 x	Fader standalone digital mixer – QU 32 Allen & Heath.
1 x	Allen & Heath Audio Rack/Stage box: 24 XLR / 12 XLR
1 x	Maximum Multicore 16 send 4 return
2 x	Shure Wireless 1/2R Handheld system
2 x	K & M Boom Mic Stand

Comms Talk back

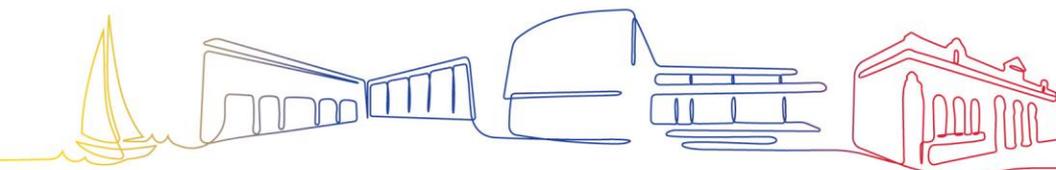
1 x	EZICOM 401 Master Station 4 channel
3 x	Comms belt packs
3 x	Single Muff Head set with Mic.
3 x	Pro Mic Lead FXLR to MXLR

Paging System

1 x	Zone routing mixer. 6 dual balances mic/line inputs to Change and Green rooms, Toilets and Foyer.
3 x	Heavy Duty Goose Neck style desk Microphone

Back Stage / FOH / Kitchen / Kiosk

4 x	Swivel chairs in Bio Box
1 x	Yamaha Grand Piano (located in Foyer)
5 x	Small Trestle Tables
3 x	Large Trestle Tables
4 x	Hot Water Urns
4 x	Heavy Duty Costume Racks
30 x	Red Plastic Chairs
1 x	Jomach Pie Warmer
1 x	4 meter platform ladder
1 x	Samsung Frameless TV (<i>Located in Foyer</i>)
1 x	Fridge
1 x	Dishwasher
7 x	Dance Mirrors



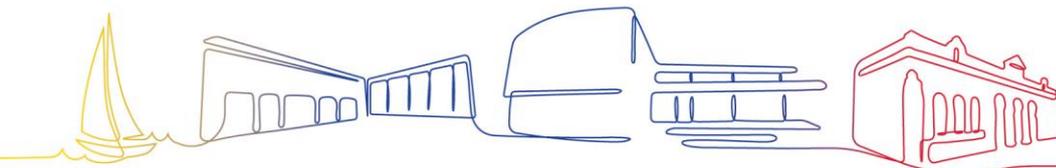


WILLIAMSTOWN
HIGH SCHOOL

BAYVIEW CAMPUS Years 7-9 21-55 Bayview Street, Williamstown VIC 3016 ☎ (03) 9399 9228
PASCO CAMPUS Years 10-12 76 Pasco Street, Williamstown VIC 3016 ☎ (03) 9397 1899

✉ williamstown.hs@education.vic.gov.au willihigh.vic.edu.au

**PLEASE PROVIDE FURTHER INFORMATION REGARDING YOUR BOOKING
REQUEST, IF REQUIRED**



HOLD FAST